



Getting Started

- 1.) Sign up your organization at www.coffee4kids.com
- 2.) Once you are registered, you can download and distribute order forms to your organization's "sales force" to take orders from their friends, family and neighbors. (www.coffee4kids.com/forms.php) We recommend a campaign that lasts 7-10 days.
- 3.) Total up your orders and separate them by coffee type (House Blend, House Blend DeCaf, etc). Go to www.coffee4kids.com and click on the "Organizations" link in the menu bar, then click on the "Already Signed up and Want to Place an Order" link.
- 4.) Fill out the bulk order form and click submit. You will receive an email confirmation of your bulk order.
- 5.) Send the completed order forms with payment for \$9 per pound of coffee ordered to the following address.
 - Coffee4Kids
19751 E. Main Street #275
Parker, CO 80138
 - We won't process your order until we've received the paper forms and payment.
 - The forms allow us to contact your customers and provide on-going revenue for you as they order coffee throughout the year.
- 6.) Ten-to-14 days after we've received your payment and forms, the coffee will be shipped directly to you, and ready for delivery to your customers.

Still have questions? Contact George or Paige at 303-550-1141 or george@coffee4kids.com or paige@coffee4kids.com.